|  |
| --- |
| Logo, company name  Description automatically generated |
|  |
| Information Security Management System  (ISMS) |
| Test File for Policy Manager |
| The green text is taken from the standard or contains justifications. It must be removed before publication. It is in " Hidden" style which may or may not appear when printed, depending on the print display options in Word. |
| The text (Chapter, Paragraph, Sentence or Word) highlighted in yellow must be changed or removed when making a new document. |

General information

|  |  |
| --- | --- |
| Type | TEST |
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| Version | 1 |
| State | Final |
| Owner | M. Aubigny |
| Application date | 20/06/2022 |
| Classification | [Comments] |

Document history

|  |  |  |  |
| --- | --- | --- | --- |
| Version | Date | Author | Modifications |
| 1.0 | 20/06/2022 | M. Aubigny | Creation |

Approval

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Responsibility | Role | Signature |
| MAU | ARIANA Owner | Quality manager | A picture containing shape  Description automatically generated |

Management summary

Add Summary of most important content, not context.

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# Introduction

## Context

Describe here the context of the ISMS and the context for creation of this document.

## Objectives

To be adapted in your document

The purpose of the template is to ensure that the same Word styles are used in all Word document of the ISMS. That’s why each document should refer to this document in Developer > Document Property.

## Scope

The scope of this document is the same as that of the ISMS. The document applies to all ISMS documents of type Policy and Procedure, and optionally to other documents of itrust consulting.

## Enforcement and reading instructions

This document becomes effective once approved by the MD and published on the ISMS repository available to all employees of itrust consulting. It will remain in effect until revoked or revised by the Owner or the MD. Do not rely on a printed document, but rather check on the official documentation site of itrust consulting for the currently applicable version.

The MD’s signature is an official recognition of the mandatory character of this Information Security policy. It is to be respected by all employees of itrust consulting and a failure to comply with the Information Security policy may be considered as a violation of the working contract and result in disciplinary action.

The use of the SIMPLE PRESENT tense or the terms ‘MUST’, ‘MANDATORY’, ‘REQUIRED’, or ‘SHALL’ in a statement means that the statement is considered a formal requirement.

The use of words such as ‘SHOULD’ or the adjective ‘RECOMMENDED’ means that there may be legitimate reasons to disregard the statement, but that the implications of such an exception shall be assessed and fully understood.

The terminology ‘MAY’ or the adjective ‘OPTIONAL’ means that the implementation of the statement is at the discretion of the implementer.

Delete what is not used:

The indication [ISMS 9.3.1] refers to item 9.3.1 of the ISMS policy and at the same time to item 9.3.1 of ISO/IEC 27001:2013. The indication [A6.1.3] refers to item 6.1.3 of the Annexe A of ISO/IEC 27001:2013 and item 6.1.3 of the ISO/IEC 27002:2013.

The text copied from a law or other reference is marked in red, and in any case constitutes an obligation.

Control objective given in ISO are put in bold.

Security measures for reaching these objectives are put in a box.

Text specific for the implementation at itrust consulting is highlighted.

## Audience

This document shall be read and applied by all collaborators with responsibility in writing or approving documents within itrust consulting.

## Document structure

The remainder of the document is structured as follows:

* Chapter 2 deals with…
* Chapter 3 describes…

## References

DELETE WHAT IS NOT NEEDED AND ADD AS NEW REFERENCES from the list of documents.

1. itrust consulting, ISMS, General policy (ITR-General), POL\_00-0.
2. itrust consulting, ISMS, List of documents (ITR-ListDoc), STA\_00-1.
3. itrust consulting, ISMS, Glossary (ITR-Glossary), STA\_00-4.
4. REGULATION (EU) 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation)
5. ISO/IEC 27001:2013 (E), Information Technology – Security Techniques – Information Security Management Systems – Requirements.
6. ISO/IEC 27002:2013 (E), Information technology – Security techniques – Code of practice for information security management.

## Acronyms

|  |  |
| --- | --- |
| ISMS | Information Security Management System. |
| ICT | Information and Communication Technology. |

## Glossary

|  |  |
| --- | --- |
| CSIRT | A Computer Security Incident Response Team (CSIRT) is a service La Cie des Indesthat is responsible for receiving, reviewing, and responding to computer security incident reports and activity. Their services are usually performed for a defined constituency that could be a parent entity such as a corporate, governmental, or educational organization; a region or country; a research network; or a paid client. |

# Test du Policy Manager

## Normal Content

### Requirements 1.1: Sub-section 1

SP-Attributes: A paragraph to label the serial of the Policy/Procedure/Standard Sub Section requirements

#### Requirement 1.1.1: Sub Section 1.1

SP-Owner: Responsible of the requirement: i.e. “Responsible of Systems’ Exploitation”

SP-Objective: Objective/Purpose of the requirements:

i.e. “To ensure hardware, software, services and networks function correctly with required security settings, and configuration is not altered by unauthorized or incorrect changes”)

SP-Control: General Description of the requirement: i.e. “Configurations, including security configurations, of hardware, software, service and networks should be established, documented, implemented, monitored and reviewed”.

Body Of Text: Main content of the Policy/Procedure/Standard requirements

1. Lorem ipsum dolor sit amet, consectetur adipiscing elit. Suspendisse cursus magna vitae purus porta commodo.
   1. Aliquam nec metus et libero accumsan dignissim in eget augue.
   2. Maecenas eu sagittis urna. Phasellus in sodales nisl.

EndList

1. Sed feugiat eleifend justo. Maecenas sed lobortis eros, id posuere libero. Sed eget vestibulum lacus. Phasellus hendrerit ullamcorper nisl ut volutpat.
2. Nullam dui sapien, convallis eleifend sagittis sit amet, maximus ut ex. Curabitur venenatis id tellus non sagittis. Orci varius natoque penatibus et magnis dis parturient montes, nascetur ridiculus mus.

EndList

**SP-OtherInfo:** Lorem ipsum dolor sit amet, consectetur adipiscing elit. Suspendisse cursus magna vitae purus porta commodo

* **SP-OtherInfoBullet:** Aliquam nec metus et libero accumsan dignissim in eget augue

#### Requirement 1.1.2: Sub Section 1.1

SP-Owner: Responsible of the requirement: i.e. “Responsible of Systems’ Exploitation”

SP-Objective: Objective/Purpose of the requirements 1.2

SP-Control: General Description of the requirement 1.2

Body Of Text: Main content of the Policy/Procedure/Standard requirements

1. Lorem ipsum dolor sit amet, consectetur adipiscing elit. Suspendisse cursus magna vitae purus porta commodo.
   1. Aliquam nec metus et libero accumsan dignissim in eget augue.
   2. Maecenas eu sagittis urna. Phasellus in sodales nisl.

EndList

1. Sed feugiat eleifend justo. Maecenas sed lobortis eros, id posuere libero. Sed eget vestibulum lacus. Phasellus hendrerit ullamcorper nisl ut volutpat.
2. Nullam dui sapien, convallis eleifend sagittis sit amet, maximus ut ex. Curabitur venenatis id tellus non sagittis. Orci varius natoque penatibus et magnis dis parturient montes, nascetur ridiculus mus.

EndList

### Requirements 1.2: Sub-section 1

SP-Attributes: A paragraph to label the serial of the Policy/Procedure/Standard Sub Section requirements

#### Requirement 1.2.1: Sub Section 1.1

SP-Owner: Responsible of the requirement: i.e. “Responsible of Systems’ Exploitation”

SP-Objective: Objective/Purpose of the requirements 2.1

SP-Control: General Description of the requirement 2.1

Body Of Text: Main content of the Policy/Procedure/Standard requirements

1. Lorem ipsum dolor sit amet, consectetur adipiscing elit. Suspendisse cursus magna vitae purus porta commodo.
   1. Aliquam nec metus et libero accumsan dignissim in eget augue.
   2. Maecenas eu sagittis urna. Phasellus in sodales nisl.

EndList

1. Sed feugiat eleifend justo. Maecenas sed lobortis eros, id posuere libero. Sed eget vestibulum lacus. Phasellus hendrerit ullamcorper nisl ut volutpat.
2. Nullam dui sapien, convallis eleifend sagittis sit amet, maximus ut ex. Curabitur venenatis id tellus non sagittis. Orci varius natoque penatibus et magnis dis parturient montes, nascetur ridiculus mus.

EndList

**SP-OtherInfo:** Lorem ipsum dolor sit amet, consectetur adipiscing elit. Suspendisse cursus magna vitae purus porta commodo

* **SP-OtherInfoBullet:** Aliquam nec metus et libero accumsan dignissim in eget augue

# Specific Content

## Test of Table Importation

|  |  |  |  |
| --- | --- | --- | --- |
| Heading 1-1 | Heading 1-2 | Heading 1-3 | Heading 1-4 |
| RowA1 | RowA2 | RowA3 | RowA4 |
| RowB1 | RowB2 | RowB3 | RowB4 |

Table 1: Test of Table Importation

## Test of Image Importation



Figure 1: Importation of Image in plain page

|  |  |
| --- | --- |
| Woman wearing red long sleeves | Woman with pink curly hair |
| Figure 2a | Figure 2b |

Figure 2: Importation of Image in a table

# ⏭Test of Encoding

Example of objective with several topic

 Topic 1

 Topic 2

Example of control with several topic

 Topic 1

 Topic 2

⏮

Examples of recommendations:

1.  Text of recommendation
2.  Text of option level for recommendation
3.  Additional control to define

Example of correctives actions

1.  23/06/2022 Text of corrective action
2.  23/06/2022 Text of option level for corrective action
3.  23/06/2022 Additional control to perform before the date

Mandatory Text: Nam facilisis leo quis erat malesuada, et euismod lacus egestas. Integer non aliquet ante. Aliquam erat volutpat. Mauris eleifend metus sem, in auctor dui faucibus at.

Hidden Text: Vivamus rhoncus placerat mauris vitae facilisis. Cras bibendum consectetur justo, a volutpat est dapibus a. Quisque eget urna a metus porta rutrum. Vestibulum dignissim viverra enim sit amet placerat.

Body Of Text [Test of character style: Specific 1] Lorem ipsum dolor sit amet, consectetur adipiscing elit. Morbi cursus eros non ipsum malesuada, sed vulputate ante eleifend. Sed ac enim nibh. Praesent ullamcorper magna consectetur, blandit est vel, tincidunt est. Proin at sem et tellus pellentesque feugiat a eget odio.

Body Of Text [Test of Hidden, Mandatory portion of text] Orci varius natoque penatibus et magnis dis parturient montes, nascetur ridiculus mus. In vel interdum ex, quis lobortis augue. Vestibulum accumsan pretium ipsum id eleifend. Suspendisse quis porttitor dolor. Integer vel est eget lectus sagittis sagittis. Quisque interdum rutrum lectus, suscipit imperdiet enim euismod sit amet. Suspendisse potenti.

SP-OtherInfo [Test of character style: Specific 2] Praesent urna mi, accumsan sed quam vehicula, feugiat condimentum orci. Curabitur at vestibulum mauris. Lorem ipsum dolor sit amet, consectetur adipiscing elit.